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| **Goulburn Valley U3A Committee Meeting**  **Wednesday,17th March 2021 at 3pm** | |
| **Committee Members:** | Liz Lee, Anne White, Kerrie Midgley, Ray Watt, Greg Barnes, Rita Bloomfield, David Taylor, Gael Thompson |
| **Apologies:** | John Bush |
| **Absent:** |  |
| **Minutes** | Minutes from the previous meeting read and accepted.  **Moved-**  **Gael**  **Seconded- Greg** |
| **Business Arising from the Minutes:** | * First Aid confirmed for Wednesday 24th March at 4pm for 1-1/2 hrs. Numbers to be confirmed at the end of the week. Course leaders have been invited and then a representative if leader not available. First Aid is a non-certificate info session. * Solar Power- No further news yet. * Tutor for Art group- Jill thought she may be able to arrange online tutorials. * First aid kit has been organized for Marie O’Hare of the new stroller group. * No reply from Margaret Hickey from La Trobe to Greg’s invitation. * Gael signed up to the Digital mentor training. * The new bridge tables arrived. * Gael has completed many name tags. * The new computer sub-committee met quickly and purchased a new laptop which David Muir set up and is the Computer Administrator. Gael asked if there was a back up if David went away. Liz will contact David to get the administrator’s password if it is required. |
| **Correspondence In:** | * Zoom Pro License reimbursements from NETWORK * Tennille Hall- Free Digital mentor Training- help the community to navigate and access online services. * Gem, Benalla and Network newsletters available * ALA Webinar- Keys skills for learning to read on request. * ALA Webinar – Transformative impact of literacy for prisoners. * Visit Greater Hamilton * March Members Council Meeting Pack. * Information for U3A members for a research project about older adults and technology use. * Notice of free public transport b/n March 21-28. * Regional Zoom Invite for March 9th. * Network Regional Survey. * Notice of March 2021 Members Council meeting. * COGS Community COVID safe plan training. |
| **Correspondence Out:** | * Letters of thanks to Carmel Johnson and Phil Hoare. |
| **Business Arising from Correspondence:** | * Zoom license renewal- Due on April 29th and then the invoice will be sent to the Network for reimbursement. * COGS COVID planning. Anne investigated it previously and it was suitable for large events or venues. We already have done a COGS COVID safe plan. * Correspondence be Accepted- **Moved** – **Rita** **Seconded -** **Kerrie** |
| **Risk Management** | * Succession – John Candy is interested in joining the committee next year as a possible Vice-President and then President.   This leaves one year without a President so far. Anne reminded the committee that a new Secretary will be required next year.  The committee roles continued, and roles of responsibilities allocated.   * Food handling certificate is only required if there is food preparation. * Liz is the Public Relations officer and Greg is the wider Network representative. * Emergency – Rita asked if we had the 000 sign for Ambulance, Fire, and Police. SES sign different. Gael will do a new sign. All other criteria met. |
| **Reports:** |  |
| **Treasurer** | * Kerrie has had problems with members paying twice or paying the wrong amount. Some have asked for refunds or donated the money. * The cost of printing our own newsletters will be more than budgeted. * Computer upgrade kept separate from the Internet/computer budget. * Kerrie refunded $40 membership which had been paid into the trip account in error. Liz suggested the Auditor’s will need to note that. * Greg asked if the money from the Network or Region has arrived.   $2000 arrived last year to cover costs for Greg to travel to Regional and Network meetings. As there was no travel, the money is to be held over for this year.  **Moved- Kerrie Seconded – Ray** |
| **U3A Network** | * Regional- Results of survey – How to conduct Regional meetings to make it more valuable to those attending. Reports from delegates about major activities in each U3A are the most important. Recruiting Tutors, marketing, and tutor training. Regional meetings should be held twice a year. No need to change structure. * Greg submits a report once a year to the Region. A contact email address is required by Martina who runs the Regional meetings from the Network office, from each U3A. Greg will use his personal address and copy in Anne and Liz. Suggested a buddy system for introducing new committees to their roles. Brochure template on the Network website. They encouraged us to sign up to Network News for up-to-date grant information. A few U3A’s are conducting successful hybrid classes. Network grants will be available to subsidize membership in other U3A’s to attend zoom classes. Network grants will be available to purchase equipment. * 2022 State conference b/n Aug-Sept, looking for input. * Sharing of newsletters to learn new ideas- we send out 2 but there are 17 altogether. Grant available for online courses. * Network – 80% of U3A’s are back to pre-COVID levels. Susan, the Network president, encouraged U3A’S to continue zoom to attract new members. Marketing workshop on the 25th of March. Facetime training. First Nations classes continuing online. $640.00 predicting a profit for the budget. Singing in the grandstand of a footy ground suggested, could be good for Ukulele. “How to improve Online courses “session is available. Regional discussed the average age of members and the ratio of male and female. Anne asked if we wanted a record of that for GVU3A. There is an option on the CVAT form to fill in those numbers. We can find numbers of male and female members. |
| **Hall Report** |  |
| **Course Coordinator** | * Greg asked Course Leaders how classes were running post COVID. * French down in numbers, to try zoom with new computer. * Natural Resources, History, Chemistry, Walk and Talk down. Opera in recess. * Yoga needs table and chairs folded for Thursday am. Art needs to fold up when they have finished which Greg will sort out. * UKEU3A will return to hall after Easter. * Writing 4 Pleasure is back at the library but can only have 10 there. * Quiz has nearly doubled. Birds had first outing today. * Book Club 2 can have only 8 members in our library. Could ask about the other meeting room at the library or meet at the pub. * Craft has some new members. Science has one new member. * Stollers with Marie O’Hare, only 4 participants now. * Liz mentioned possible members in the “4th Age” group, possibly from Hostels. To be encouraged if they can be independent at the hall and to get to the hall by themselves or with a family member or carer. * Computers have 1-5 people a session and there is a waiting list. * Ecology has gone down from 2 days to one. Tutor thought it might be too academic. |
| **Publicity and Marketing** | * Liz will send a photo of the new committee minus John Bush, to the Shep news. |
| **Catering** | * None |
| **Membership** | * New members - Chris and Carmel Smith, David Dohrmann, Jean Myrtle. All accepted. * 320 total members. Kerrie will send out invoices to people that have not paid to remind them. * Cathy Pratt is now doing the shopping at IGA and there is a new pin number required attached to card. Kerrie and Cathy are the only holders now. * Gael requested copy of President’s letter and the course description and timetable. |
| **Trip Coordinator** | * No update |
| **General Business** | * Life Membership- Liz canvassed the idea of establishing a Life Membership for GVU3A. Liz to refer to Network Victoria. * Gael and Rita need a key to hall and office. * Liz will investigate a Hearing Loop for the hall. To contact Hearing Aid Australia for advice and the Council re grants.   Ray suggested the microphone technique might be a problem. Speakers could wear the lapel microphone. The roving mike person  can help with questions from the floor.   * David Muir requires head shots of the new committee for the website. * COVID safe plan for Clubs and Groups. Anne to put a copy on the noticeboard. |
| **Meeting Closed** | 4.50pm |
| **Next Meeting** | Wednesday, 21st April, 2021 at 3pm |